RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

May 6, 2015
7:30 p.m.

MINUTES FOR WORKSHOP/ACTION MEETING

Board President, **Mr. Charles Sheridan**, called the Workshop/Action Meeting of the Board of Education of the Borough of Riverdale to order on **May 6, 2015.** The meeting was opened at 7:35 p.m. with a flag salute.

Mrs. Molinet then took the roll call.

ROLL CALL:
Present: June Carelli, Kelly Norris, Michael Kheyfets, Andrew Oliveri, Jessica Rentas, Shawn Dougherty and Charles Sheridan
Absent: None
Also Present: Mrs. Vicki Pede, Superintendent Mrs. Estrella Molinet, Business Administrator/Board Secretary and Mr. Daniel Cullen, Principal.

Mr. Sheridan, Board President, made the required announcement regarding notification of this meeting to the public.

Recognition of visitors: There were three (3) members of the public and the Principal of Riverdale School, Mr. Cullen, in attendance for the meeting.

ORAL COMMUNICATION ON AGENDA ITEMS – THIRTY MINUTES

I. ACTION ITEMS – APPROVAL OF THE FOLLOWING ROUTINE MATTERS:

I. ROUTINE ITEMS

Mr. Sheridan introduced A which will be voted on during the public meeting held on May 20, 2015.

A. Approval of meeting minutes as follows:

Workshop/Action Meeting	**April 8, 2015**
Private Executive Meeting	**April 8, 2015**
Reorganization Meeting	**April 29, 2015**
Private Executive Meeting	**April 29, 2015**

FINANCE

Mr. Sheridan introduced B-G which will be voted on during the public meeting held on May 20, 2015.

B. It is recommended by the Superintendent of Schools that the Board of Education approve the payroll for the second half of the month of **April, 2015** in the amount of $_____ and the first half month of **May, 2015** in the amount of $_____

C. It is recommended by the Superintendent of Schools that the Board of Education approve the bills list dated **May 20, 2015** warrants #____ through #_____ in the amount of $_____.

D. It is recommended by the Superintendent of Schools that the Board of Education approve and check registers as follows:

Check #	Date	Amount

E. It is recommended by the Superintendent of Schools that the Board of Education approve the wire transfer to the **State of New Jersey, Division of Pensions and Benefits**, for health and prescription plan premiums for the month of:

May: $_____

F. It is recommended by the Superintendent of Schools that the Board of Education approve the Board Secretary's and Treasurer's Reports for the month ended **February 28, 2015** as per the attached, in the amount of $2,697,297.78 pursuant to N.J.A.C. 6:20-2.12, the Riverdale Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of **February 28, 2015** no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

G. It is recommended by the Superintendent of Schools that the Board of Education approve the attached line item transfers for March:

COMMITTEE REPORTS

Committees	Chairperson	Reports
Finance	Charlie Sheridan	No Report
Policy	June Carelli	Mrs. Carelli advised a meeting is needed
Education	Andrew Oliveri	No Report
Personnel/Negotiations	Shawn Dougherty	Mr. Sheridan reported that a meeting took place prior to this meeting tonight.
Buildings and Grounds	Kelly Norris	No Report
Transportation	Mike Kheyfets	No Report
Negotiations- P.L.	Shawn Dougherty	No Report
Pompton Lakes	Shawn Dougherty	Budget hearing 2% - Before/After school care report

APPROVAL OF THE FOLLOWING NEW BUSINESS ITEMS:

FINANCE

Mr. Sheridan introduced F1 and F2 which will be voted on during the public meeting held on May 20, 2015.

F1. **WHEREAS**, the Riverdale Board of Education (hereinafter referred to as the "Board") is desirous of effectuating certain economies and achieving cost savings to improve the financial condition of the Riverdale School District; and

WHEREAS, in the best interests of the Riverdale School District, economies could be effectuated and cost savings achieved by unilaterally providing for cash-out insurance incentives to eligible Board employees; and

WHEREAS, the Public Employee Benefits Reform Act, codified under N.J.S.A. 43:3C-1 et seq., (hereinafter referred to as the "Act") allows the Board to provide for cash-out insurance incentives to Board employees eligible for health benefits through the State Health Benefits Program (hereinafter referred to as the "SHBP") who waive their entitlement to health insurance benefits, as long as the said incentive does not exceed fifty percent (50%) of the total savings achieved by the Board; and

WHEREAS, Section 125 of the Internal Revenue Code and the Act require the Board to implement a health plan providing eligible Board employees with the option to either accept the SHBP coverage or waive the SHBP coverage and receive a cash incentive (hereinafter referred to as the "Section 125 Plan").

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts the cash out insurance incentive program for the 2015-2016 school year; and

BE IT FURTHER RESOLVED that the cash out incentive paid to eligible Board employees shall be equal to:

MARITAL STATUS	NJ DIRECT 10	NJ DIRECT 15/HMO
Single	$1,500	$ 975
Parent & Child	$2,200	$1,440
Husband & Wife	$3,300	$2,170
Family	$3,800	$2,500

and

BE IT FURTHER RESOLVED that this program shall be in compliance with the statutory requirements of N.J.S.A. 43:3C-1 et seq.; and

BE IT FURTHER RESOLVED that the Board hereby adopts and authorizes implementation of a Section 125 Plan pursuant to the Internal Revenue Code for the 2015-2016 school year.

F2. It is recommended by the Superintendent of Schools that the Board of Education approve the certified tuition rate of $14,404.00 as the contractual **Pompton Lakes High School tuition rate** for Riverdale Students for the 2015-2016 school year.
Note: This represents a decrease of $268. which equates to a 1.8% decrease.

POLICY

Mrs. Carelli introduced L1 which will be voted on during the public meeting held on May 20, 2015.

L1. It is recommended by the Superintendent of Schools that the Board of Education accept the **HIB Report** from the Superintendent for the month of **April, 2015.**

EDUCATION

Motion by Mr. Oliveri, seconded by Ms. Norris to approve E1.
Discussion: None

E1. It is recommended by the Superintendent of Schools that the Board of Education approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Housing
5/13/15	**Marianne McCarthy**	Networking – Reading Program/Lenox School	Pompton Lakes	N/A	N/A
5/13/15	**Julie Merino**	Networking – Spanish Program/PLHS	Pompton Lakes	N/A	N/A
***PLUS MILEAGE AND TOLLS IF APPLICABLE**					

Yes: 7 No: 0 Abstain: 0

PERSONNEL

Motion by Mr. Dougherty, seconded by Ms. Norris to approve P1.
Discussion: None

P1. It is recommended by the Superintendent of Schools that the Board of Education approve the award of a contract to the following certified tenured professional teaching staff for the 2015-2016 school year:

NAME	STEP	SALARY	LONGEVITY
Bridget Brewer	BA ST 14	$58,315.	
Lauren Calandriello	MA ST 19 **(.8)**	$55,352.	
Kristen Caufield	BA ST 7	$53,115.	

Eileen DeFilippis	BA ST 15	$59,615.	
Stacy DiLorenzo	MA + 30 ST 12 **(.8)**	$50,092.	
Stefanie Gosse Batory	MA 17 **(.7)**	$45,861.	
Lori Hecht	MA ST 18	$67,215.	$400.
Helene Magno	MA ST 20	$71,190.	
Linda Maher	MA ST 13	$60,215.	
Monica Majowicz	BA ST 15	$59,615.	
Marianne McCarthy	MA + 30 ST 21	$75,590.	$400.
Michele Miller	MA ST 17	$65,515.	$400.
Lisa Moro-Zemaitis	MA + 20 ST 13	$61,815.	
Lynn Nardino	MA ST 21	$73,190.	$800.
Meghan O'Hara	MA ST 21	$73,190.	
Kathleen Paldino	BA ST 10 **(.5)**	$27,858.	
Jessica Palombi	MA ST 6	$56,315.	
Steven Pricone	BA + 30 ST OG	$84,835.	$1,200.
Courtney Quackenbush	MA ST 12	$60,215.	
Alyssa Radomski	BA ST 15	$59,615.	
Thomas Schneider	BA ST 15	$59,615	
Brigita Shoblock	BA ST 10	$55,715.	
Andrea Swanson	BA ST 16	$60,915.	$400.
Diane Tomkins	BA ST 20 **(.8)**	$54,392.	
Sheila Walsh	BA ST 10	$55,715.	

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Dougherty, seconded by Ms. Norris to approve P2.
Discussion: None

P2. It is recommended by the Superintendent of Schools that the Board of Education approve the award of a contract to the following non-tenured certificated professional staff for the 2015-2016 school year:

NAME	STEP	SALARY
Kathleen Berta-Hicswa	BA ST 3	$51,615
Kelly Fabregas	BA ST 3	$51,615
Karen Goldberg	MA ST 2 **(.8)**	$43,452.
Sarah LaSpina	BA + 30 ST 4	$54,515.
Julie Merino	BA ST 2 **(.75)**	$38,336.

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Dougherty, seconded by Ms. Norris to approve P3.
Discussion: None

P3. It is recommended by the Superintendent of Schools that the Board of Education approve the award of a tenure contract to the following certified professional teaching staff member for the 2015-2016 school year:

Samantha Baietti MA ST 7 $56,315.

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Dougherty, seconded by Ms. Norris to approve P4.
Discussion: None

P4. It is recommended by the Superintendent of Schools that the Board of Education approve the award of a tenure contract to the following certified professional teaching staff member for the 2015-2016 school year:

Jennifer Corbett MA ST 6 $56,315

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Dougherty, seconded by Ms. Norris to approve P5.
Discussion: None

P5. It is recommended by the Superintendent of Schools that the Board of Education approve the award of a tenure contract to the following certified professional teaching staff member for the 2015-2016 school year:

Lori DelGiudice MA ST 9 $57,615

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Dougherty, seconded by Ms. Norris to approve P6.
Discussion: None

P6. It is recommended by the Superintendent of Schools that the Board of Education approve the award of a tenure contract to the following certified professional teaching staff member for the 2015-2016 school year:

Randy Hanas BA ST 9 (.7) $38,091.

Yes: 7 No: 0 Abstain: 0

PULLED

P7. It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of the following individual as an aide for the Extended School Year Program, ***pending sufficient enrollment***:

Jennifer Corbett at a rate of **$13.00** per hour, 3 hours per day, 20 days, not to exceed **$780.** from July 6, 2015 – July 31, 2015.

III. NON-ACTION ITEMS:

A. Letters and Communications **Mr. Charles Sheridan**

B. Superintendent's Report (See attached) **Mrs. Vicki Pede**

Mrs. Pede also reported the following:

- Mrs. Pede attended the Morris County Leadership Awards Dinner last evening With Mr. Cullen. Riverdale's recipient was Lilly Trouse.
- Mr. Pede also attended the Morris County School Boards Association meeting with Ms. Norris.
- District wide email problem has been fixed.
- First week of the end of year PARCC testing went well.

Enrollment as of May 1, 2015

PreK-8:		**334**
HS:	Tuition -	**111**
Option III**:**		**-0-**
Academy:		**4**
Vo-Tech:		**8**
Out of District**:**		**14**
Charter		**0**
Home Instruction		**1**
School Choice		**2**

C. Business Administrator's Report Mrs. Estrella Molinet

Mrs. Molinet reported that:

- The Board Secretary/Treasurer reports are due 45 days after the closing of the month.
- The BS/Treasurer report for the month of March is due to the Board for the meeting of May 20. The April report is due to the Board for the June meeting. Books and reconciliations need to be done and then sent to the Treasurer for the Treasurer to compile her report. You had to have the first month reconciling correctly before proceeding with the next month. You have already received January; February is on the agenda of May 6th and should have March by the May 20th meeting which is on time.
- Information on the DCRP- the State of NJ and Prudential co-manage the pension plan. Prudential receives the money and manages the financial aspects; posts the money into individuals' accounts, disburses the funds etc. The State of NJ in charge of regulatory management of the plan.
- The flexible spending account or FSA plan-was set up in 2011 but not officially implemented in the district. The contract was done but the final paperwork, the board resolution, was never sent in so the plan was never implemented. The contract has been revised to make it current with today's changes, the board resolution has been sent – when the account manager gets the resolution we will be ready to implement the plan.

D. Information and Questions from Board Members

- Ms. Norris spoke about the NJSBA County meeting.
- Mr. Oliveri expressed his desire to recognize Teachers Appreciation Week.
- Report of vandalism to District trees. Perpetrators were apprehended. Mr. DeNude is investigating price for trees.

- Mr. Frank Sorgi has returned to his crossing guard position in both the morning and afternoon.

E. Oral Communication

IV. FUTURE MEETINGS AND IMPORTANT DATES:

May 20, 2015	**Public Business Meeting**	**7:30 p.m.**
June 3, 2015	**Workshop/Action Meeting**	**7:30 p.m.**
June 17, 2015	**Public Business Meeting**	**7:30 p.m.**
July 15, 2015	**Public Business Meeting**	**7:30 p.m.**
August 12, 2015	**Public Business Meeting**	**7:30 p.m.**

V. EXECUTIVE SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss legal, personnel issues and negotiations.

2. The matter discussed will be made public when confidentiality is no longer required.

VI. ADJOURNMENT

Motion by Mr. Dougherty, seconded by Ms. Norris to approve adjournment from the Public Business Meeting at 8:20 p.m. into executive session.

The Board reconvened at 8:45 p.m. to Public Session.

Motion by Mr. Dougherty, seconded by Ms. Norris to approve adjournment from the Public Business Meeting at 8:45 p.m.

Respectfully Submitted,

Estrella M. Molinet
Business Administrator/Board Secretary